

SMART CAPITAL SERVICES LIMITED

Regd Off.: 325, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

Tel: 011-65360036 Email ID: smartcap.delhi@gmail.com

Website: www.smartcapitalservices.in, CIN: L74899DL1994PLC059877

To,

Head- Listing & Compliance
Metropolitan Stock Exchange of India
Limited (MSEI)
4th Floor, Vibgyor Towers,
Bandra Kurla Complex,
Bandra East,
Mumbai – 400 098

Listing Department
The Delhi Stock Exchange Limited (DSE)
DSE HOUSE,
3/1, Asaf Ali Road
New Delhi- 110 002

Sub: Proceedings of 21st Annual General Meeting of the Company held today i.e. September 23, 2016 at 11:00 A.M.

Dear Sir/Ma'am,

With reference to the **Regulation 30 read with Para A of Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015**, the gist of proceedings of 21st Annual General Meeting of **M/s Smart Capital Services Limited** held on Friday, September 23, 2016 at 11:00 A.M concluded at 03:30 P.M. at 325, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085.

The Consolidated Scrutinizers' Report, pursuant to section 108 of companies Act, 2013 & results of the voting pursuant to Regulation 44 of SEBI (Listing obligation & Disclosure Requirements), 2015 on voting shall be communicated within 48 hours of conclusion of the 21st Annual General Meeting of the company.

Kindly acknowledge and take the same on your records.

Thanking You,

Yours truly

For **Smart Capital Services Limited**

Harish Kumar
Harish Kumar
(Managing Director)
DIN: 02591868



Date: 23rd September, 2016

Place: New Delhi

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GIST OF PROCEEDINGS OF 21ST ANNUAL GENERAL MEETING OF SMART CAPITAL SERVICES LIMITED HELD ON FRIDAY, 23RD DAY OF SEPTEMBER, 2016 AT 11:00 A.M. AT 325, IIIRD FLOOR, AGGARWAL PLAZA, SECTOR- 14, ROHINI, NEW DELHI- 110085

PRESENT

Directors: Mr. Harish Kumar
Mr. Pawan Kumar Mittal
Ms. Kiran Mittal
Mr. Rohit Mittal
Mr. Prakash chand Jajoria
Mr. Prem Prakash Gandhi
Mr. Hitesh Rai Makhija

Company Secretary: Mr. Ishant

Scrutinizer: Mr. Amit Kumar, Practicing Company Secretary

Statutory Auditors: Representative of M/S V.N. Purohit & Co., Chartered Accountants

Audit Committee Chairman: Mr. Hitesh Rai Makhija

Members Personally Present: 15

- Mr. Harish Kumar, Managing Director of the Company, has chaired the meeting and welcomed the members present at the 21st Annual General Meeting (AGM) of the Company.
- The business before the AGM was taken up as Quorum was present. Quorum was also present throughout the Meeting.
- The following Documents/ Registers of the Company remained open and accessible for inspection during the continuance of the AGM.
 - a) Financial Statements for the financial year ended as on 31st March, 2016, and Reports of the Board of Directors and the Auditors thereon.
 - b) Register of Members, Director's and key managerial personnel with their shareholding.
- The Notice dated 13th August, 2016 convening the 21st Annual General Meeting along with Explanatory Statements and the Reports and Accounts for the financial year ended 31st March, 2016, circulating to the members, were taken as read with the consent of the members present at the meeting.
- The Chairperson briefly covered the items of the business before the AGM and enquired from the members present if they required any clarification on them, particularly on the Financial Statements of the Company.




- The Chairperson drew attention that the Company, pursuant to the provisions of section 108 of the Companies Act, 2013, has provided the facility of remote e- Voting on all the Resolutions forming part of the notice of the AGM. The remote e- Voting commenced on Monday, September 19, 2016 at 09:00 a.m. and ended on Thursday, September 22, 2016 at 05:00 p.m.
- The Chairperson advised that those who had not been able to cast their votes by remote e- Voting may avail the facility of voting at the Meeting once the resolutions as per agenda are read.
- Scrutinizer of the Company M/s Amit Kumar, Practicing Company Secretary, has locked & sealed an empty polling box for voting at the venue of AGM in the presence of members.

The Chairperson thereafter read the Resolutions as follows:

Ordinary Business:

1. Adoption of financial statements for F.Y. 2015-2016
2. To ratify the appointment of statutory auditor of the company

Special business:

3. Appointment of Mr. Pawan Kumar Mittal as director of the company
4. Appointment of Mr. Rohit Mittal as director of the company
5. Appointment of Ms. Kiran Mittal as director of the company
6. Appointment of Mr. Prem Prakash Gandhi as independent director of the company
7. Appointment of Mr. Hitesh Rai Makhija as independent director of the company
8. Adoption of new set of Articles of Association
9. Adoption of new set of Memorandum of Association

The Chairperson thereafter, announced the commencement of casting of Votes.

On completion of voting, the Scrutinizer has unlock the poll paper & count the votes cast at the meeting & unblock the votes cast through e-voting in the presence of two witnesses not in the employment of the company.

The resolutions as said out in the Notice of the meeting is passed & Scrutinizer shall give a report thereon addressed to the chairperson within the stipulated time period as prescribed by law.

Chairperson concluded the meeting with Vote of Thanks at 03:30 P.M.

Thanking You,

Yours truly

For **Smart Capital Services Limited**

Harish Kumar
Harish Kumar
 (Managing Director)
 DIN: 02591868



Date: 23rd September, 2016

Place: New Delhi